

**Loputko Olena**, Ph. D in Pedagogics,  
associate professor, associate professor of  
the Department of Foreign Languages of  
the National Academy of Internal Affairs

## **TO THE QUESTION OF THE PERSONAL MANAGING AN ON LINE ENGLISH COURSE**

A great number of changes is constantly happening in the surrounding world every moment. Such phenomena as education also in not stable. Some time ago to get higher education meant to gain a definite profession and specialize in it during the whole life. Contemporary life sets the new goals to the modern society. Some factors that could prove the need to correspond to the new demands are the following: increase in life expectancy, aging population, increase of the retirement age from one side and technological revolution, migration of the labour resources and possibility to be included to the labour market of great number of countries from the other. So, a person now faces a need to be competitive as a professional. In general, it means that to achieve a speciality is not enough at all. Employers usually hire multitask people who are able to work on the edge of some specialities and are ready to gain extra skills and abilities. The necessity of lifelong education is underlined in a great number of international and national documents [1]. In many cases, ability to present professional duties in English is one of the most widely spread options needed in the modern society we come close to the direct topic of the work. To become a competitive professional a person has to be self motivated to the constant learning and gaining new skills and abilities. In order to get all the profits of constant education or education during the whole life a person should know some mechanisms of managing such kind of education. So, the personal motivation, the mechanisms of managing the working place and process of learning, the correspondence of the achieved results to the personal expectation are the aims which suit the general target of this thesis – creating a proficiency in the constant learning. Within the framework of this article our main object is the process of learning English on the on-line courses. Our need is not to evaluate

courses or the results which could be achieved but to perform basics of the self management of the language learning.

We try to divide all the organizational process into some stages:

1. Planning
2. Engaging the process of learning
3. Continuing the study.
4. Achieving the results.

1. At the beginning we are to state that there are a great number of professional organizations which vary from international, such as British Council [2] and American House, national Lingua Skills, regional and municipal and even private teachers. So we are to state that the main question here is to define what kind of result is needed, what amount of time and efforts may be spent for a definite period of time, what material and financial resources may be engaged. When a person is ready to answer all this questions he/she can come to the next stage.

2. While planning the process the first thing which is important is to set up the conditions of learning. “Usually, that means being relaxed and alert, so that our minds are focused on the immediate experience, setting achievable goals for ourselves, and being in a rich environment where there are plenty of opportunities to make relevant connections” [3;6]. But we have to mind the technical support which includes such elements as good connection and software necessary to hold communication as such elements as presenting personal reflection, feedback and communicating with the other participants and the speaker(s). When a person is engaged in continuing learning for some time he/she needs a kind of self discipline and self motivation.

3. Coming closer to the item which will describe the process of learning as a lifetime phenomenon its desirable to underline that we are to find such way of learning that’ll enjoy ourselves. We are to get experience or knowledge through the communication with people who have the similar tasks. It must be mentioned that there is no universal method of learning and the tempo of study. A person

mustn't hesitate to plan the study in the personal tempo. A highly recommended remark is to finish a level or a course even if there are some difficulties. If it is a need to have a break, do it after finishing the course. To get a good time while learning one of the educational platforms advises:

- “Listen carefully;
- read curiously;
- think critically;
- ask fearlessly;
- note actively;
- map mindfully;
- remember regularly;
- reflect personally;
- explain verbally;
- log thoroughly[3;27-28].”

4. While a person comes closer to the end of the course he/she wishes to understand what is achieved and what is gained. There are some possible results which can be evaluated. They vary from emotional (enjoyment from communication, acquaintances and the process itself), cognitive (passing tests) and “material” (different kinds of certificates). If a person achieves a triple goal it'll be a great possibility for him/her to become a proficient and eager life learner.

To sum up we need to remark that the fast changes of the world provides the changes of the conception of higher education. The future perspectives of the on-line professional courses are great. There is no doubt in their development and we are to be aware of the need of continuous mobile education. Creation of new technical means change the methodological paradigms and we are to get benefits from this change.

#### **List of references**

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